

**Official – Personal**

Participant ID No (CMS ID):

**WHP\_JETS 103 Induction Acknowledgement**

I confirm that:

I have received Induction information for the Work and Health Programme Job Entry: Targeted Support (WHP\_JETS) and I have been informed of the programme’s features and benefits.

I understand that:

As part of this programme the following key features and benefits were explained to me and I understand my entitlement to these are dependent on being appropriate, reasonable and agreed with my advisor, whilst an active Participant of this programme:

- I am entitled to reimbursement for reasonable travel expenses to fully engage with the Work and Health Programme Job Entry: Targeted Support (WHP\_JETS) activities such as attending sessions and job interviews.
- If appropriate, I understand that I am entitled to support to help pay for childcare whilst engaging in Work and Health Programme Job Entry: Targeted Support (WHP\_JETS).
- If appropriate, I understand that I am entitled to other additional support payments.
- I am aware of the complaints procedure should I wish to raise a complaint and have also been informed of the escalation process should I not be satisfied with the initial outcome following an investigation into my complaint.
- I have been issued with the Work and Health Programme Job Entry: Targeted Support (WHP\_JETS) brochure explaining the key features and benefits of this provision.

Participant name..... (Please print name in full)

Participant signature .....

Date.....

*The Work and Health Programme Job Entry Targeted Support is co-financed by the European Social Fund.*

Document Name	WHP_JETS 103 - Induction Acknowledgement		Version Control	V1.1	
Effective Date	18.02.2022	Owner	Operations Manager		Page 1 of 1