



**National
Careers
Service**

Helping you take
the next step

**Unlock your
employees
potential**

The National Careers Service provides free impartial careers information, advice, and guidance to adults.

Our qualified careers advisers are here to support you with...

RECRUITMENT: Help to build your workforce



We can help you:

- Find skilled people to fill your vacancies
- Improve the quality of applications to your roles
- Pre-screen and source candidates for interview

RETENTION OF TALENT: Enhancing your employees skills



We can offer:

- Careers health checks – helping employees through the appraisal process
- Bespoke training packages – to build your workforces capability and skills
- A range of options through the governments *Skills for Life* initiative

REDUNDANCY: Supporting employees who are at risk



We can help your employees:

- Understand their options and next steps
- Access potential training opportunities
- Submit job applications
- Link to recruiting employers

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